

### Major Risk Areas

1. Inter-personal interaction
2. Use of shared equipment
3. Club Ammunition
4. Recording of attendance/rounds fired
5. General range organisation and safety

Sadly, it looks like our activities will be restricted to 100m and gallery for the time being as the butts present too much of a risk. Until social distancing rules are relaxed, we cannot permit any new Probationary Members who require supervision to shoot, although they may attend out of interest. As there will be no access to club firearms, then this also restricts some Probationers from attending.

**By attending the range, it is accepted that members have read, understood this document and agree to abide by it. If there is something which you do not agree with, then please stay at home!**

The club will only provide sanitizer and gloves for those involved in handling flags and target frames. RCOs will be issued mask and gloves. Sanitizer will be provided beside the target frames for those changing targets. **Please remember that gloves do not prevent cross contamination. Just like hands, gloves should be sanitised before and after handling anything other than your own equipment.**

Club cabin is off-limits to all apart from duty RCO wearing mask and gloves.

### Mitigation of Risk for above Areas

#### 1. Interpersonal

- a. There is an expectation that any member who has any of the signs/symptoms as outlined by the Scottish Government will NOT attend the range.
- b. Members will maintain the current social distancing at all times and not congregate in groups.
- c. Members will be expected to provide their own sanitizer and PPE such as they deem necessary (exceptions mentioned above) for their own use.
- d. Details will be given time to collect targets and clear the firing point (FP) before the next detail is called to the FP.

#### 2. Shared Equipment

- a. No equipment is to be shared between members unless they are members of the same house-hold.
- b. Club mats, scopes, bags, etc., as well as club firearms will not be available.
- c. RCOs **will not** wear the usual hi-vis vest.
- d. Targets will be issued by RCO from stock.
- e. Shooters will take their own targets to the frames, and after using the sanitizer provided affix by stapler. At the end of the detail, each shooter will collect their own target after sanitising their hands before touching target frames and will be responsible for removing them from the range.

#### 3. Club Ammunition

- a. Club ammunition will be issued by the RCO at the beginning of the detail.
- b. **All fired cases** will be removed from the range by the firer.
- c. Containers will be provided for unused, handled club ammunition and any misfired rounds for disposal. These will be dealt with by the RCO and sanitised before returning to stock or disposal.

#### 4. Recording Attendance

- a. After the range briefing, the RCO will record the names of those present on the sheet. By giving your name, you are agreeing that you have understood the briefing, this risk assessment and confirming the usual declaration that you are not a prohibited person.
- b. At the end of the day, members will verbally provide the RCO of the number of rounds fired.
- c. There will be no access to the Pink Book. Each member is expected to keep a record of which firearm they used and once restrictions ease, this can be entered in the Pink Book retrospectively.

#### 5. Range Organisation, Set-up and Safety

- a. Main gate to be opened by first person after sanitising hands.
- b. Members to park up and wait for the first RCO to arrive.
- c. First RCO will sanitise, don a mask and gloves and open the cabin - no-one else will enter. They will firstly re-sanitise their gloves and wipe door handle, etc. with an antiseptic wipe. They will then issue gloves and flags to those who are putting them out. Gloves will also be issued to those who are to collect and set up the target frames. Equipment will be issued by placing on the ground and stepping back before they are picked up. RCO will sign onto the range and collect the targets, staplers and RCO box (containing sanitizer) etc. All of this equipment will remain behind the FP. Staplers and sanitizer will be taken down to the target frames at the end of the first detail and will remain there for the duration. Last detail of the day to return them to FP.
- d. After the briefing and recording of names, the RCO will allocate firers to details. (We are probably looking at a max of 4). Latecomers will be added to the end of the detail list. Unless there are exceptional reasons, we will not accept latecomers after 1100.
- e. Semi-automatic, straight-pull and lever-action firearms will only be permitted on the gallery range FPs with dividers in place, or on the open range if the firer has a spent-case catcher or can manually prevent the fired cases from scattering around the FP.
- f. No-one will be allowed to shoot again until everyone has had a chance to shoot.
- g. 100m FB details will be 2+10. Gallery details will be run on a timed basis (15 mins max). For the latter each shooter can use up to 2 adjacent targets.
- h. In the event of a misfire, the shooter will notify the RCO as normal. The RCO will make the area safe and after the 30sec have expired, will supervise and instruct the shooter to take whatever actions are necessary while maintaining 2m distancing. If safety concerns dictate, the RCO will handle the firearm **ONLY AFTER DONNING GLOVES AND USING SANITIZER**.  
If a fired case is found after a mis-fire, then the barrel must be checked for any obstruction. For firearms where this is impossible be done by sighting down the barrel, it will be done by inserting a cleaning rod from the muzzle and viewing its appearance in the chamber.  
**If the barrel cannot be shown clear, for whatever reason, then that firearm will not be permitted to be used again that day until the barrel is subsequently shown to be clear.**
- i. At the end of the detail, each firer will demonstrate that their firearm is clear to the distanced RCO. Where it is possible to remove bolts, this should be done by the shooter holding the firearm up horizontally, pointing down range and allowing the RCO to look through the barrel from a safe distance.  
For firearms where it is impossible to sight down the barrel, these can be proved clear by the firer removing the mag (if fitted), repeatedly operating the action then inserting a breech flag.  
BP revolvers will have their cylinders removed and shown empty to the RCO.  
Muzzle loading firearms will be proved clear by the use of a marked loading rod.
- j. At the end of the day, members must inform the RCO of the number of rounds fired which will be recorded. To facilitate smooth running, we would hope that members will attend for the duration of the range day. However, if a member has to leave early, then they must inform RCO and report the rounds fired.

- k. Each member's rubbish, including used PPE, must be removed from the range by that member.
- l. The RCO will appoint a volunteer to assist with the clearing up.
- m. The RCOs will issue gloves to those involved in retrieving frames and flags.
- n. The RCOs will replace the flags and other equipment in the cabin. Flags will be sprayed with a sanitizer before they are taken into the cabin.
- o. The RCOs will complete the range log, wipe it down with the wipes provided and lock up.